

## 12/15/2021 CCR Leadership Team meeting

**In attendance:** Lee Ann Grogan, Ananlicia Nicholson, Stacy Whittington, Scott Davis, Sarah Wickersham, Gwen Soderberg-Chase, Cheryl McDonald, Ron Breyne, Hanna Culbertson, Nicole Rodriguez, Christin Rutledge, Juliana Marez, and Crissy Lindsey-Freed.

### AGENDA

- **Community Check-In**
  
- **Organization Announcements & Updates**
  - Crissy announced that she has accepted a position with The Ford Family Foundation and her last day at Phoenix will be 12/31/21, so this will be her last meeting with the core team but hopes to stay involved with the Outreach and Education Committee moving forward.
  - Juliana gave a shout out to Karla Whitlock and Heidi Luckman trainers from Coos Bay, she got recertified in Mental Health First Aid and it was very timely. Julian shared that Fremont MS hosted an after school craft making workshop and this was a great way for students to make Christmas presents. Juliana felt it was a real feel good event, there were Christmas treats and the students had a great time. She thought maybe in the future CCR could sponsor a table and help the students make a craft.
  - Hanna shared that she, Rose, and Lee Ann will be meeting with the UCC president tomorrow to share with her about the work that CCR has done and will do moving forward.
  
- **Business:**
  - **Action Items:**
    - Approval of November 2021 Minutes  
Moved by Sarah W to accept the minutes, seconded by Christin. Motion passes.

### Sustainability Committee Report

- Ron: At the last leadership team meeting a Sustainability work group was formed, the focus has been to work on Lee Ann's position as the job duties have shifted. The recommendations coming out of the work group have been to re-name Lee Ann's position to Coalition Manager, this will also change her work plan and will empower her to work as the coalitions agent to carry about plans, rather than checking in to the committees for every item.
  - 1st recommendation: Updated the job description to reflect the tasks required to achieve the new strategic planning goals and grant management. This would include a job title change.
  - 2nd recommendation: That the position would carry about the new work plan, authorize expenditures in the approved budget, and report back to LT.
  - 3rd recommendation: The current compensation would stay the same until April, then LT would recommend a COLA increase.
  - 4th recommendation: We were awarded a 2 year grant from TFFF, they would like to use the 2nd year funds to support Lee Ann's position at a 0.80 FTE and have 0.20 FTE in reserve to hire support staff, this would be used as needed for events and projects as needed, so that would be brought to LT for approval by Lee Ann.

Motion: Sarah moved to approve the four recommendations, seconded by Scott.  
Discussion: Stacy prefers Coalition Manager for the new title. Ron advised that if this motion passes the work group will finalize the work plan and title and bring it back to LT. Motions passes, five votes. Ron will send an email out to see if anyone would like to respond via email. If anyone would like to join the work group please let Ron know.

- Strategic Plan Timeline:

- Draft Goals/Actions review by SP subcommittee: Dec 22 (return compiled comments by Jan. 5. Earlier works well too but this accounts for the holidays)
- Full Draft Plan V1 review by subcommittee: Jan. 14 (return compiled comments by Jan 21) Note - we'll need this timeframe for our graphics person)
- Draft Plan V2 review by Leadership Committee: Jan 26 (return compiled comments by Feb 1)
- Final Plan and updated one-pager: Feb 4

- CHIP Grant App:

- Lee Ann shared that the application is due today, we had thought about applying for continuation of the training team, but that effort already has a good amount of funding. Lee Ann and Thomas spoke about instead asking for funds to do another family wellness event, perhaps at the museum this time. Hanna likes the idea of holding another family wellness event. Lee Ann says that she has spoke with the museum director and they are open to it, Ron shared that we would do our due diligence to make sure that the museum board and commissioners are aware. Analicia suggested connecting with the Thrive Wellness School Team.

Motion: Hanna moved to have Lee Ann apply for the CHIP grant fund for another family wellness event, Ron seconded. Motion passes.

### **Outreach and Education Committee Report**

- Lee Ann:

- Family Wellness Wonderland - December 11 & 12 at the Douglas County Fairgrounds:  
Lee Ann shared that we went through roughly 1,300 wristbands at the event this weekend, so it was well attended. The reviews from booth members were overall positive. Scott shared that Aviva does not have the vaccination totals yet but we should know soon. Christin shared that the vaccination part of the event went really well, they are still working on entering the information and charting, but they had over 150 individuals receive a vaccination on Saturday and then around 140 on Sunday so far. They had hoped to have more youth getting the needed school vaccinations prior to exclusion day. Sarah shared that she really enjoyed the event and it was so nice to have a family centered event again, the planning was top notch. Hanna echoed Sarah's feedback, they were busy at their booth and it was great to see so many families out there doing something together. Gwen really liked seeing how many families and kids that came out, it really shows that families enjoy having something like this to attend. Lee Ann would like to put together a more formal report that will capture what sort of resources families took home and how many families served.

- Future LLC events:

- Jan 19: LLC - Talking with Children about Safety from Sexual Abuse
- Feb 16: LLC - Parenting LGBTQIA+
- Mar 16: LLC - Revisit HYSI
  
- ACEs Training Team - This month the trainers offered the presentation at the UCC Early Childhood Education Conference, Southern Oregon Chaplain Conference, and to UCC staff and students. We have trained more than 125 community members to date.
  - Sarah shared that she recently did a small training with Jessica and it went really well.

**Odds and Ends:**

- Lee Ann: There is a grant through OHA that is due at the end of January, they will need to review it and see if it is an opportunity that we would like to pursue. Here is a link to the grant: <https://ohapublichealthfunding.org/en/>. Christin and Lee Ann will look at it a little bit more to see if it will be a good option for CCR. Christin did attend a webinar and they are making efforts to make the process easier, they need to look at who they would be collaborating with for a stronger application.

Meeting closes at 12:28pm.